



SWAN Council Member - Roles and Responsibilities

Background:

The SWAN Council will serve to provide their industry expertise to help direct the SWAN Staff and maintain SWAN as the leading global hub for the smart water and wastewater sectors. The Council will be comprised of 7 rotating members who will engage with SWAN Staff on bi-monthly calls and provide periodic reviews on new initiatives. The purpose of the Council will be to set policy, strategic goals for the organisation, and approve the annual budget. Additionally, staff will be able leverage the Council members' unique experiences to suggest important research topics, form industry partnerships, and promote SWAN among other activities. The SWAN Council will not be responsible for managing the day-to-day operations, planning, and annual budget of SWAN. This will be the responsibility of the Executive Director.

Structure:

- Comprised of 7 diverse, global members, including at least 2 senior utility executives.
- Members will be elected by the SWAN Council with direct input from the SWAN Utility Advisory Group.
- Each Council Member's term will be 3-years.
- The Council will be led by an internally-selected Chairman to be responsible for following-up with Committee members and acting as the SWAN spokesperson. SWAN Staff will provide administrative support, such as organising calls and capturing minutes.
- The SWAN Executive Director is the only staff that will report directly to the Council and conduct annual reviews.

General Expectations:

- To promote SWAN membership and attract new members, especially water utilities.
- To assist with SWAN Annual Conference outreach (e.g. to actively promote the event across your network and recruit top-notch speakers, sponsors and attendees).
- If relevant, to participate in regional SWAN initiatives (e.g. SWAN North America Alliance or Asia-Pacific Alliance).
- To suggest and help form strategic industry partnerships.
- To review and support SWAN's programs and services.
- To advise SWAN Staff about future research directions and strategic planning.



Individual Expectations:

- To agree to become a “Director” of a UK limited liability company (non-transactional).
- To prepare for, attend and participate in bi-monthly calls (75% minimum attendance).
- To provide focused input and periodic assistance to the SWAN Staff and SWAN Utility Advisory Group.
- To participate in a half-day Annual Strategic Planning Workshop that will be held the day after the Annual SWAN Conference (beginning in 2019).

Interested in applying?

Please send your bio (up to 500 words) and answer the question “Why do you think you would be a good fit for the SWAN Council?” to Liora Hostyk:

liora@swan-forum.com

By Friday, July 20, 2018